

CLEI Electronic Journal - Instructions for Authors

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Abstract

This paper is a sample that provides the guidelines and format required for preparing and submitting your paper to the CLEI Electronic Journal. The paper must be written in English. All papers must include an abstract of no more than 200 words. The first page of the paper must include the title, author names, affiliations, abstract and keywords, as illustrated in this page.

Keywords: Keyword1, Keyword2, Keyword3, Keyword4, Keyword5.

1 Introduction

The CLEI Electronic Journal was created to foster the research in computer science in Latin America as well as to show the rest of the world what it is currently being done in the region. Nevertheless, the journal receives submissions from all the world, in particular from people cooperating with Latin America or researchers of Latin American origin. To give the Journal a high quality appearance, we ask you to make your paper look as much like this document as possible.

2 Page Limit and Page Size

Each paper should be at least 12 pages long. The paper size must be 210mm × 297mm (A4 size). Margins must be set to as follows: top and right: 2 cm; bottom and left: 2.5 cm. The paper must include page numbers on all pages. Do not add other headers or footers. (after acceptance, the definitive version should include a running head on all pages, specifying the journal name and the volume, issue, and paper identification).

3 Typeset Text

Papers should be prepared on a word processor (WORD, LATEX, OpenOffice Writer, Word Perfect, etc.) using a 10-point Times Roman font. Other fonts similar to Times Roman (e.g., Times, Computer Modern Roman, and Press) are also acceptable. It should be noted that the title, authors, and headings use the same font, but with different sizes and styles. See Section 7 for the format instructions required to submit the paper.

3.1 Title and Authors

The title (16-point bold), author's names (12-point bold), affiliation address, and e-mail address (12-point) must be centered. See the first page of this paper for an example of two names with different addresses.

3.2 Abstract and Keywords

Every paper must include, in the first page, an abstract of no more than 200 words, followed by a short list of keywords. The abstract and keywords must be justified to both sides (left and right). The abstract should be a concise summary of the work and resulting conclusions. Keywords should help readers determine if the paper contains topics they are interested in. The keywords must be included in the topics or themes of the Journal (published in the webpage of the journal).

3.3 Subsequent Pages

For pages other than the first page, start at the top of the page using one column format.

3.4 References and Citations

Use the format described at the IEEE Editorial Style Manual, <http://www.ieee.org/documents/stylemanual.pdf>, for references, i.e, a numbered list at the end of the article, following the order in which they were cited in the text, and referenced in the text by numbers in brackets (e.g., “[1]”). Among the most salient IEEE citation style features, it is important to take into account that:

- The author name is first name (or initial) and last.
- The title of an article (or chapter, conference paper, patent etc.) is in quotation marks.
- The title of the journal or book is in italics.

The correct placement of periods, commas and colons and of date and page numbers depends on the type of reference cited. Check the examples below for a book, a journal article, a conference paper, and a technical report.

The general rules for citing

- a journal paper is to list the author and title of the paper, followed by the name of the journal, volume, number and page information, and the date of publication (see [2] for a typical case);
- a book is to list the author and the booktitle, and place afterwards the location of the publisher, publisher name, and date of publication (see [3] for a typical case);
- a technical report is to place the name and location of the company or institution after the author and title and to give the report number and date at the end of the reference (see [4] for a typical case);
- a conference proceeding paper is to list the author and title of the paper, followed by the name (and location, if given) of the conference in italics. All published conference or proceedings papers have page numbers (see [5] for a typical case).

If there is a URL included with the print reference, it can be included at the end of the reference.

Authors preparing their manuscript using LaTeX are advised to employ the IEEEtran BibTeX style [1], also available at <http://www.ctan.org/tex-archive/macros/latex/contrib/IEEEtran/bibtex/>.

References should be published materials accessible to the public. Internal technical reports may be cited only if they are easily accessible (i.e., you can give the address to obtain it within your citation) and may be obtained by any reader. When using LaTeX, please use the hyperref package for including hyperlinks (such as www.clei.org/cleiej); if using wordprocessors (like MS Word or LibreOffice), please manually include the hyperlinks. Proprietary information may not be cited.

DOI identifiers should be included in the references. To find the DOI identifier of a paper, you can use the Simple Text Query Form available at <http://www.Crossref.org/SimpleTextQuery/>.

4 Sections

The title of a section should be in Times Roman 12-point bold. It must be aligned to the left with only the initial letters of each word capitalized. For sections, subsections and subsubsections, a word like “the” or “a” is not capitalized unless it is the first word of the heading. Please number the sections. Do not number abstract, acknowledgements, or references sections.

4.1 Subsections

The title of subsections should be aligned to the left. It must be written in Times Roman 10-point bold with only the initial letters of each word capitalized.

4.1.1 Subsubsections

The heading for subsubsections should be aligned to the left. It must be written in Times Roman 10-point italic with initial letters of each word capitalized.

5 Figures and Tables

Figures should be inserted at the appropriate point in your text. The figure must be followed by a caption that identifies and numbers the figure. Each figure must be referred to at least once, using its number (Fig. 1).



Figure 1: CLEI Electronic Journal Website

Tables. By default, table captions are centered. Please make sure that every table is preceded by a caption. The layout of your tables should not contain any vertical lines. The header of the table should not contain any extra lines. “Overwide” tables should be reduced to the normal page width, or, if this is not possible, should not exceed the page width by more than 5 mm.

Captions. Do not put a period at the end of the last sentence of a figure or table caption.

6 Suggestions for Beginners

The written language of the CLEI Electronic Journal is English. Spelling and punctuation may consistently follow the international standards. Please write for an international audience [6]:

- Write in a straightforward style. Use simple sentence structure.
- Try to avoid long sentences and complex sentence structures.
- Use semicolons carefully.
- Use common and basic vocabulary (for example, use the word “unusual” rather than the word “arcane”).
- Briefly define or explain all technical terms.
- Explain all acronyms when they first appear in your text, such as, “World Wide Web (WWW)”.

Authors are responsible for making sure that their work is conducted in a professional and ethical manner [7]. The structure and style are as important as the contents. Before writing your paper, we highly encourage you to read the extensive literature available on how to write a good technical paper (see, for example, [8], [9], and [10]).

7 Submitting Your Paper

The paper must be submitted in Portable Document Format (PDF) only. Before submitting the paper, be sure that it can be displayed correctly in the corresponding viewer (i.e., Acrobat Reader). If the paper is accepted and depending on the referee’s comments, it may need corrections. The deadline for submitting the final version will be communicated in due time. Draft papers or extended abstracts must not be submitted for evaluation.

For submissions to CLEIej, the paper should be sent in PDF format following the instructions detailed in <http://www.clei.cl/cleiej/submit.html>. No paper will be accepted by other way than specified in the web page.

8 Information and Questions

You may contact the Managing Editor at CLEIejEditor@fing.edu.uy.

Acknowledgment

This document has been adapted from the CLEI'2004 Conference Proceedings Format specifications, and from previous versions of the CLEIej instructions for authors (2009 version by Mauricio Solar, 2011 version by Héctor Cancela).

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Appendix (if necessary)

Please, indicate in your e-mail message the name and e-mail address of the author who will be the contact for the submitted paper.